

FORM DPC 4

(r.13 (1) (a))

Summons to Enter Appearance

OFFICE OF THE DATA PROTECTION COMMISSIONER

COMPLAINT NO..... OF .....

\_\_\_\_\_ } Complainant

AGAINST

\_\_\_\_\_ } Respondent

TO: \_\_\_\_\_  
 \_\_\_\_\_ *Person required to attend*  
 \_\_\_\_\_

WHEREAS the above-named Complainant has instituted a Complaint against you, the Respondent particulars of which are set out in the copy of Complaint annexed herewith.

YOU ARE HEREBY REQUIRED to attend to the Office of the Data Commissioner on \_\_\_\_\_ (Date), \_\_\_\_\_  
 \_\_\_\_\_ (Venue) At \_\_\_\_\_  
 \_\_\_\_\_ (Time) (am/pm)

Should you fail to attend to the above mentioned summons, you may be liable to an offence under section 57 of the Data Protection Act, 2019.

Dated..... day of ..... 20.....

.....  
*Data Commissioner*